

**CITY OF WEST DES MOINES  
PUBLIC ARTS ADVISORY COMMISSION**

**AGENDA**

**5:30 p.m.**

**Thursday, August 22, 2019  
City Hall – City Council Chambers  
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of July 25, 2019 Meeting**
- 4. Old Business**
- 5. New Business**
  - A. Motion – Approval of 2020 Art on the Campus Selection Committee
- 6. Committee Reports**
  - A. Events Committee
  - B. Communications Committee
  - C. Exhibition Committee
- 7. Project Work Group Reports**
  - A. Water Quality Community Service Art Project/Event
  - B. Amphitheater Public Art
- 8. Staff Reports**
  - A. Public Art Intern
  - B. Recreation Program/Facility Supervisor
  - C. Director of Parks and Recreation
- 9. Other Matters**
- 10. Receive, File and/or Refer**
  - A. City Council Communications

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**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS**  
**Thursday, July 25, 2019**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, July 27, 2019, at 5:34 p.m. by Chair Crane.

<b>Commission</b>	<b>Jeff Phillip</b> <i>Vice Chair</i>	<b>Brenda Sedlacek</b> <i>Secretary</i>	<b>Tamara Kenworthy</b>	<b>Ryan Crane</b> <i>Chair</i>	<b>Rita Luther</b>
<b>Present</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Commission</b>	<b>Diane Boyd</b>	<b>Jed Gammell</b>			
<b>Present</b>		<b>X</b>			

<b>Staff</b>	<b>Sally Ortgies</b> <i>Director of Parks &amp; Recreation</i>	<b>Ryan Penning</b> <i>Superintendent of Recreation</i>	<b>Allison Ullestad</b> <i>Arts, Culture, and Enrichment Supervisor</i>	<b>Miranda Kurtt</b> <i>Secretary</i>	<b>John Mickelson</b> <i>Council Liaison</i>
<b>Present</b>	<b>X</b>		<b>X</b>	<b>X</b>	

**On Item 1. Approval of Agenda**

Phillips moved to approve the agenda as presented. Luther seconded. Motion carried, 6 yes.

**On Item 2. Citizen Forum**

None.

**On Item 3. Approval of Minutes of June 27, 2019, Meeting**

Phillips moved to approve the minutes as presented. Gammell seconded. Motion carried, 6 yes.

**On Item 4. Old Business**

No report.

**New Business**

**On Item 5A. Presentation – Electrical Box Art Project Proposal**

Anderson Goncalves presented the Electrical Box Art Project Proposal. Ullestad and Goncalves are proposing to apply for the Metro Waste Authority Environmental Enrichment Grant which would cover the majority of the cost having an artist create a design that would be printed on vinyl material used to wrap electrical boxes. The gateway signs along Railroad Avenue utilized similar vinyl wraps and have been around for at least 10 years. The vinyl wraps are easy to apply and remove. Goncalves has contacted local sign companies for price quotes. A QR code could be added to the wraps to guide people to Otocast to educate the public about water quality and environmental issues. Ullestad stated the original goal was to add this to the 2020-2021 budget however, if awarded the grant, this project could be accomplished this fiscal year at a cost of \$3,000 from the Public Arts Advisory Commission's budget. Ullestad stated that there would be an official call for an artist. Kenworthy questioned the cost. Ullestad stated \$10,000 would come from the grant and \$3,000 from the Public Art Advisory Commission. This cost is an estimate based on research of artist fees. Phillips questioned who would install the wraps. Anderson stated that a sign company would install them. Sedlacek questioned if the art would be based on the eight environmental education topics listed in the grant application. Ullestad stated we would want to incorporate the eight topics as they are focus areas for the Metro Waste Authority but the artist would be allowed to provide their interpretation of them.

The Commission informally gave approval for this project and will have a formal motion at a future meeting to amend the budget if the grant is received.

**On Item 5B. Motion – Approval of 2020 Art on the Campus Call for Artists**

Luther moved to approve the 2020 Art on the Campus Call for Artists. Sedlacek seconded. Motion carried, 6 yes.

**Committee Reports****On Item 6A. Events Committee**

Orgies stated she is still waiting to hear from Garten about dedication event details and a possible date. Ullestad stated “Even Water” will be installed by September 30<sup>th</sup>, and the artist has been told that a dedication must take place by October 30<sup>th</sup>. Luther questioned the status of the fabrication of “Even Water”. Ullestad has spoken to the fabricator/installer who was not pleased with the quality of some of the small pieces. They were re-fabricated which caused a delay in the schedule.

**On Item 6B. Communications Committee**

No report. Orgies stated the committee should meet to discuss items for the next WDM Magazine. Kenworthy questioned what coverage the Folded Flags event received. Orgies stated that Channel 5 interviewed her prior to the event and also covered the event that evening. Shive Hattery has created a video and will be releasing it soon. There was coverage on Facebook with positive feedback. Orgies stated she met with Gage Miskimen, our new Des Moines Register reporter, and they discussed Folded Flags. Kenworthy questioned if it would qualify for any awards. Orgies will be looking into the American Society of Landscape Architects awards program as a possibility. An ISU student interviewed Kenworthy for a public art article that was published in the ISU Daily. Orgies will forward the article to the Commission.

**On Item 6C. Exhibition Committee**

The Committee is meeting on July 31. The agenda will include discussion of the LIGHT Valley Junction project. Kenworthy suggested the Committee send Jim Miller an appreciation gift.

**Project Work Group Reports****On Item 7A. Water Quality Community Service Public Art Project**

Ullestad stated that the Council approved the contracts with Bounnak Thammavong for the Illumifest event. Thammavong will provide more detailed proposals for both projects. “Blossoms on the Water” will be displayed two days prior to the event. Ullestad provided a handout of Illumifest event activities. A meeting will be set up to further plan the Commission’s involvement at the event.

**On Item 7B. Amphitheater Public Art**

Orgies stated that the proposal to order construction for the Amphitheater is likely going to Council on August 5.

**Staff Reports****On Item 8A. Public Art Intern**

No report.

**On Item 8B. Recreation Program/Facility Supervisor**

Ullestad stated that Goncalves’ last day is August 8.

**On Item 8C. Director of Parks and Recreation**

No report.

**On Item 9. Other Matters**

**Receive, File and/or Refer**

July 15: Motion – Approval of Artist Agreement – “Blossoms on the Water”

July 15: Motion – Approval of Artist Agreement – “Aqua Strata”

Kenworthy moved to adjourn the meeting. Phillips seconded. Motion carried, 6 yes. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

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Miranda Kurtt  
Parks & Recreation Secretary

ATTEST:

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Brenda Sedlacek  
Advisory Commission Secretary

# CITY OF WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION

**DATE:** August 15, 2019

**ITEM:** Motion – Approval of Selection Committee – 2020 Art on the Campus Exhibit

**FINANCIAL IMPACT:** None

**SYNOPSIS:** A Selection Committee comprised of citizens and commission members needs to be established to review artist submissions for the 2020 Art on the Campus exhibit. Staff recommends a 5 person committee including the following individuals:

Jed Gammel, Chair (Commissioner / Year 3)  
 Rita Luther (Commissioner / Year 2)  
 Ray Seidelman (Citizen / Year 2)  
 Liz Stephenson (Citizen / Year 1)  
 Vince Valdez (Citizen / Year 1)

**BACKGROUND:** Staff recommends members of the Selection Committee be limited to serving a 3 year term on this annual work group. Although staff recommended last year that one of the five members be a high school student, there were two very interested adults who wished to serve on the Art on the Campus 2020 Selection Committee. Because there is not an identified high school student at this time who as expressed interest in being a part of the Selection Committee, staff recommends that the high school vacancy be filled by an adult for the 2020 Art on the Campus Selection Committee.

**OUTSTANDING ISSUES** (if any): None

**RECOMMENDATION:** Staff recommends the approval of the proposed Selection Committee.

**Lead Staff Member:** Allison Ullestad, Arts, Culture and Enrichment Coordinator

## STAFF REVIEWS

Department Director	Sally Orgies, Director of Parks and Recreation
Appropriations/Finance	
Legal	
Agenda Acceptance	

## PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

## SUBCOMMITTEE REVIEW (if applicable)

Committee	
Date Reviewed	
Recommendation	

**CITY OF WEST DES MOINES  
CITY COUNCIL MEETING COMMUNICATION**

**DATE:** August 5, 2019

**ITEM:** Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – City Campus Amphitheater

**FINANCIAL IMPACT:** None at this time. The preliminary estimated construction cost of the overall project is \$2,195,091. The total project cost including \$238,240 in design and engineering is \$2,433,331. Of this total cost, nearly 71% of it is being privately funded. Private funding includes an in-kind donation with an estimated value of \$853,625 and a cash donation of \$868,000 from Microsoft. The remaining \$711,706 will be covered by the City. GO bond funds in the amount of \$550,000 are already budgeted in FY 19-20. The shortfall is proposed to be covered with LOSST funds and will be included in the first FY19-20 budget amendment. Expenses will be paid from G/L account 500.000.000.5250.490 (Project No. 0510 096 2017).

**BACKGROUND:** A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, August 28, 2019, and a Public Hearing on the project scheduled for 5:35 p.m. on Tuesday, September 3, 2019. The contract would be awarded on Tuesday, September 3, 2019, and work would begin shortly thereafter. This project is scheduled to be completed by August 15, 2020.

This resolution is for the construction of an amphitheater on the City Campus located southeast of City Hall on the campus pond. The project will be broken down into three divisions as follows:

- Division 1 – All site grading, utilities, sidewalks, and concrete site walls (not associated with stage). The entire scope of this division will be constructed as an in-kind donation by a local developer, but will be closely coordinated with the other divisions. This work is expected to begin the week of September 23, 2019.
- Division 2 – All work associated with the Amphitheater stage and structure including stage concrete walks, concrete floor, steel structures, metal roofing, stage electrical, and all site lighting. This division is being publicly bid and constructed by a contractor hired by the City.
- Division 3 – All work associated with landscaping and irrigation. This division is being publicly bid and constructed by a contractor hired by the City. Divisions 2 and 3 are being combined into one bid package and contract.

**OUTSTANDING ISSUES:** None.

**RECOMMENDATION:** That the Council approve the Resolution.

**Lead Staff Member:** Sally Orgies, Director of Parks and Recreation

**STAFF REVIEWS**

Department Director	Sally Orgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

**PUBLICATION(S)** (if applicable)

Published In	N/A
Dates(s) Published	

**SUBCOMMITTEE REVIEW** (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split